

09 August 2022

**West Lakes Property Management Agency**  
 123 Property Management Street  
 AGENCY VILLE MANAGEMENT LAND 12345

Jesse Gardner  
 145 Western Springs Road  
 ELDERFIELDS VIC 4152

**Phone:** 99 1234-5678  
**Email:** admin@westlakesproperty.com  
**Tax No:** 9999999  
**ABN No:** 987654

Officer in Effective Control/Licensed Estate Agency  
 Homer Simpson

## TAX INVOICE/STATEMENT

For the period 7/07/2022 to 9/08/2022

PROPERTY: 14 BREBNER DRIVE RETAIL								
Received	Invoice	Payee/Payer	Description	GST	Money out	Money in	Balance	
Opening balance								286.16
9/08/2022	196906	Adam Robinson	Outgoings for Brebner Drive Retail From 30/05/2018 to 29/06/2018	7.50	-	57.50	343.66	
9/08/2022	196906	Adam Robinson	Rent for Brebner Drive Retail From 30/05/2018 to 29/06/2018	312.50	-	2,395.83	2,739.49	
9/08/2022	680779	Anitra Anderson	Operating Expenses for 30/07/2022 to 29/08/2022	56.25	-	431.25	3,170.74	
9/08/2022	680779	Anitra Anderson	Rent for 14 Brebner Drive Retail From 30/07/2022 to 29/08/2022	312.50	-	2,395.83	5,566.57	
9/08/2022	682916	Anitra Anderson	Operating Expenses for 30/08/2022 to 29/09/2022	56.25	-	431.25	5,997.82	
9/08/2022	682916	Anitra Anderson	Rent for 14 Brebner Drive Retail From 30/08/2022 to 29/09/2022	312.50	-	2,395.83	8,393.65	
9/08/2022	194414	Lonnie Flores	Water Rates	-	1,091.53	-	7,302.12	
9/08/2022	396096	Adam Robinson	Maintenance	90.00	690.00	-	6,612.12	
9/08/2022	194402	Francisco Sullivan	Repairs	248.23	1,903.08	-	4,709.04	
9/08/2022	194404	Jose Roberts	Repairs	566.06	4,339.78	-	369.26	
9/08/2022	682925	West Lakes Property Management Agency	Owners Statement Fee (Raised 9/08/2022)	0.75	5.75	-	363.51	

9/08/2022	682925	West Lakes Property Management Agency	Rent Receipted (196906, 680779, 682916)	34.38	263.51	-	100.00
<b>Closing balance</b>				<b>118.08</b>	<b>8,293.65</b>	<b>8,107.49</b>	<b>100.00</b>
Upcoming maintenance							100.00

**SUMMARY**

Payments to owner	0.00
Total creditor disbursements	8,024.39
Total management fees	269.26
Total GST paid	939.42
Total GST received	1,057.50

NO PAYMENT MADE FOR THIS DISBURSEMENT